



## Minutes

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### MEETING OF THE SENATE

A meeting of the Senate was held on Thursday, October 23, 2008 in Room 202 Policy Studies at 3:30 p.m.

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**Present:** Principal Williams in the Chair **Senators:** Archibald, Barnett, Benn, Boag, Boyd, Brien, Brinkworth, Brock, Brown, Burns, Cordy, Deakin, Deane, Dixon, Ghog, Gibson, Hill, Horton, Husain, Jahanbakhsh, LaFleche, Laker, Lombardi, MacLean, McCormack, Minnes, Norman, Oosthuizen, Pardy,



Responding to a request from Senator Brien, Principal Williams stated that a report on Phases II and III of the Queen's Centre could be provided to Senate early in the New Year.

**d) Teaching Awards 2007-2008** (Appendix E, page 20)

Senator Deane, Vice-Principal (Academic), drew attention to the extensive and diverse list of teaching award winners for 2007-2008. He stated that the list is a testament to the high value the University places on teaching. Senator Deane noted that the Centre for Teaching and Learning (CTL) is responsible for compiling the directory of awards and posting it on its website. Senators were encouraged to monitor the website and inform the CTL if there were any errors or omissions. <http://www.queensu.ca/ctl/scholarship/awards/index.html>

Senator Deane congratulated all of the winners.

**e) Associate Vice-Principal and Dean of Student Affairs Annual Report** (Distributed at Meeting)

Senator Laker, Associate Vice-Principal and Dean of Student Affairs, introduced the Annual Report and praised the hard work and dedication of the 300+ employees working in the Student Affairs division. It was noted that the activities of Student Affairs are underpinned by three intersecting emphases: social identity and inclusion, health and wellness and sustainability. Senator Laker stated that he was particularly pleased with partnerships that have formed over the past year between departments that previously did not know each other very well and between student groups, faculties and units within Student Affairs.

Major accomplishments from the 2007-2008 academic year included:

1. Revitalization of Health, Counselling and Disability Services which resulted in increased access for students to urgent care clinics. The number of half-day clinics was increased from 45 to 145 per month. Senator Laker thanked the students for agreeing to a modest increase in student activity fees to help fund the renewal of health services;
2. Rebranding of Queen's Athletics and Recreation which included ethical sourcing of the University's athletics apparel. All athletic clothing is now produced by *Adidas* and most is made in Canada;
3. Reorganization of the University Chaplain's Office including the addition of a program coordinator and a Muslim Imam.

Future initiatives include:

1. Launching of a Intergroup Dialogue Program in Residence, and;
2. Continued work on a strategic procurement exercise to reduce costs.

In response to a question from Senator Oosthuizen, Senator Laker replied that students' dissatisfaction with current athletics and recreation facilities, as expressed consistently in past and recent national surveys, should be alleviated with the completion of the Queen's Centre. Senator Laker noted that in the recently released *Globe and Mail* report, progress was made in the areas of campus dining and food.

## II QUESTION PERIOD



Senator Husain endorsed a procedure where cases of departure of academic integrity are adjudicated according to the standards of the Faculty/School where the course is being taken. He acknowledged that individual Faculties have different practices and assessment tools that may not translate across different parts of the University. Referring to Section 2.2 on page 95 of the Agenda, Senator Husain asked if SCAP considered borrowing concepts, interpretations or ideas as a form of plagiarism. Professor Crawford responded that the examples listed are not exhaustive. The intent of the new policy is to provide guidance for Faculties/Schools as they develop their own guidelines around academic integrity. Faculties/Schools may add to the list of examples as they see fit.

Principal Williams thanked Professor Crawford.

**Moved by Senator P. Welsh**

**seconded by Senator Deane**

**that the Senate Committee on Academic Procedures be asked to review *Faculty Jurisdiction With Respect to Student Appeals of Academic Decision*, approved by Senate March 3, 2005.**

**Carried 08-59**

Principal Williams noted that the Senate Policy on *Student Appeals, Rights and Discipline* (SARD) will be amended to reflect the principles of academic integrity outlined in the new policy.

**b) Report on Spring Convocations**

Principal Williams drew attention to the documentation with respect to holding Spring 2009 Convocations in Grant Hall. Senator Deane commented on the positive experience of holding Spring 2008 Convocations in Grant Hall. There were no questions or concerns.

**c) Modifications to the B.A. and B.A.H. Diplomas**

Principal Williams drew attention to the documentation regarding modifications to the Bachelor of Arts diplomas. The changes are that:

1. B.A. and B.A.H. diplomas will be available in English or Latin, and;
2. The concentration or concentrations will be included on all diplomas printed in English.

There were no questions or concerns.

**d) Annual Report 2007-2008**

Principal Williams drew attention to SCAP's Annual Report. There were no questions or concerns.

**e) ~~Report 05.876 Numbered~~ ~~Redityn~~**

**4. Operations Review** (Appendix J, page 112)

**f) Proposed Changes to the Terms of Reference for the Senate Orientation Activities Review Board (SOARB)**

**Moved by Senator Stairs**

**seconded by Senator Barnett**

**that Senate approve the proposed changes to the terms of reference and composition of the Senate Orientation Activities Review Board, effective January 1, 2009.**

**Carried 08-61**

*Nine votes against the Motion were recorded.*

Senator Stairs noted that the proposed amendments would bring SOARB's terms of reference in greater alignment with the Senate approved policy on the *Goals of Orientation* and also clarifies the roles and responsibilities for executing orientation policies.

Senator Radcliffe asked for clarification on Principal Hitchcock's March 2007 statement regarding Orientation and what the term "responsible for orientation" meant. Ms. L. Woodcock, Co-Chair of SOARB responded that in 2006, a decision was made by the Acting Dean of Student Affairs to cancel house parties as sanctioned events during Orientation week. This decision prompted SOARB to ask Senate who ultimately was responsible for Orientation and who had the authority to cancel events. In March 2007, Principal Hitchcock responded that SOARB has responsibility to ensure that the planning, organizing and conduct of Orientation are in line with the Senate's *Goals of Orientation*. Notwithstanding that jurisdiction, senior management has the authority and duty to act if it feels that students have been placed in an unsafe situation or if the institution has been exposed to any unnecessary risk of liability. Senator Laker reaffirmed that the Associate Vice-Principal and Dean of Student Affairs would only intervene in situations where the University was placed at unnecessary risk and that the Associate Vice-Principal and Dean of Student Affairs has the authority to reverse any decision that SOARB has made.

In response to a question from Senator Brown, Senator Stairs explained that the nomination statement was deleted in the proposed terms of reference because it was considered redundant. Nominating procedures are outlined in the Senate *Rules of Procedures* and pertain to all Senate Committees.

**IV REPORTS OF FACULTIES AND AFFILIATED COLLEGES**

None Received

**V MOTIONS**

None Received

**VI COMMUNICATIONS** (Appendix K, page 115)

**1. Annual Report of the Council on Employment Equity**

Senator Deane noted that the Council on Employment Equity exists to oversee the day to day activities of the University and to safeguard just relationships and fair treatment of employees. The Council on Employment Equity is very committed to ensuring the concept of employment equity and the values that it to protect are disseminated and integrated as widely as possible within the Univer70b y Theverytegrated bteg[No

**VIII OTHER BUSINESS**

***Proposed Friendly Amendment From SCAP regarding the Senate Policy on Academic Integrity Procedures – Requirements of Faculties and Schools – Appendix Ha, page 99***

**3.5 Education**

Each Faculty/School is required to ensure that its instructors are fully informed of these procedures. Furthermore, instruct