

Queen's University
Senate Committee on Academic Procedures
Report to Senate – October 22, 2009

POLICY ON CERTIFICATES OF ATTENDANCE

Background

The Office of the University Registrar, in conjunction with Faculties and Schools of Queen's University, is in the practice of producing Certificates of Attendance for the family members of students who have passed away during their studies toward a degree at Queen's. As the document is one issued by the University, a formal policy regarding its issuance is required.

Analysis and Discussion

At its September 24, 2009 meeting, the members of SCAP discussed the proposed Policy. The University Registrar clarified that the Certificate is not used in place of or as equal to a degree, and that Faculties or Schools make the determination of degree requirements and whether a degree is to be granted posthumously.

Recommendations

SCAP approved the following statement of policy for regarding Certificates of Attendance: