



In adherence to the Queen's University [Travel Policy and Expense Reimbursement Policy](#), all staff, faculty and students renting vehicles on university-sanctioned business must follow the Collision/Loss Damage Waiver Procedures as set out below based on payment method.

<p>(provided to university faculty and staff as well as to departments who may use for payment of rental vehicles with pre-approved student drivers on approved university business)</p>	<p>The <a href="#">Queen's Travel Credit Card</a> includes insurance coverage for physical damages to rental vehicles on university-sanctioned business. There is \$0 deductible applied for each incident <b>which must be reported to Travel Card within 48 hrs.</b></p> <p>Renter _____ the Collision/Loss Damage Waiver (CDW/LDW) from rental agency</p>
	<p>Renter _____ the Collision/Loss Damage Waiver (CDW/LDW) from rental agency for insurance coverage for all damages.</p>

vans, cargo vans or mini cargo vans (other than mini vans as described above);  
trucks, pick-up trucks or any vehicle that can be spontaneously reconfigured into a pick-up truck;  
limousines;  
off-road vehicles – meaning any vehicle used on roads that are not publicly maintained roads  
unless used to ingress and egress private property;  
motorcycles, mopeds or motor bikes;  
trailers, campers, recreational vehicles or vehicles not licensed for road use;  
vehicles towing or propelling trailers or any other object  
mini-buses or buses;  
any vehicle with a Manufacturer's Suggested Retail Price (MSRP) excluding all taxes over sixty-five  
thousand dollars (\$65,000);  
exotic vehicles, meaning vehicles such as Aston Martin, Bentley, Bricklin, Daiml