

Consultations: 1 to 2 months

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At the very early stage consult with SGSPA (for Graduate programs), the relevant Faculty or School, Provost's Office, Office of the Registrar, Office the Planning and Budgeting, and other offices as appropriate.

**Full Proposal Development:
8 to 18 months**

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The Proposal is most often completed within **8 to 12 months** depending on the complexity. The proposal needs to be reviewed and approved by the Unit Head(s), Deans(s), Faculty Board(s), Faculty Graduate Council (for Grad programs) and Registrar, Planning & Budget, SGSPA, and GSEC (for Grad programs). Approvals usually take between **2 and 6 months** depending on the frequency of committee meetings. If any body has significant/minor concerns, Provost's Office will communicate with the Academic Unit on next steps. (Table 0.102 Text)