

Cyclical Program Review of Public Health Sciences and Biostatistics

2021-2022 CPR Bridging Report

Date: December 3, 2021

In light of the COVID pandemic and the subsequent delays to the cyclical program review (CPR) process, programs are providing an update on the final assessment report and implementation plan of their previous CPR cycle.

The plan and one year progress report below was agreed to by the Vice Provost (Teaching and Learning), Deans, and the Vice Provost and Dean, School of Graduate Studies. The Deans are responsible for monitoring the implementation plan.

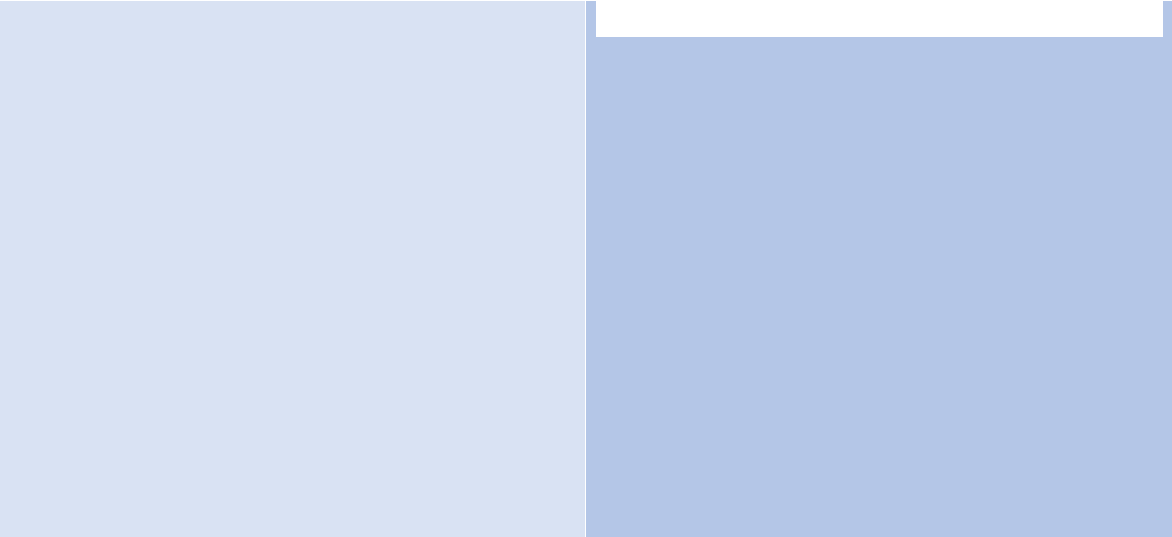
Please complete the table below to report on any progress made. Add further explanation if necessary in the notes. The table is to be completed by the relevant deans/associate deans.

Please complete this report and return to principal@queensu.ca by January 31, 2022. The Associate Vice Principal (Teaching and Learning) will review the report and file it in the Office of the Provost and Principal (Academic). Please note that monitoring reports will be posted on the university website.


Final Assessment Report and Implementation Plan				One Year Follow-up	Bridge to Next CPR
Recommendation	Proposed Follow-up	Responsibility for Leading Follow-up	Timeline for Addressing Recommendation	Please indicate whether the implementation is on target and on time, and provide a description	Please indicate whether the implementation is on target and on time, and provide a description
The Department of Public Health Sciences should develop and implement improved processes for the MSc (Epidemiology) program. Careful attention should be placed on setting milestones and clearly articulating expectations among students and faculty alike.	Initiate discussions with relevant faculty within the department	Head, Department of Public Health Sciences	Dean of health to the provost 2016	YES Several deadlines have been implemented within the first and second term of the program, to bring forward milestones: 1) thesis outlines; 2) faculty feedback on outlines; and, 3) earlier proposal defence. Very clear guidelines have been developed for students so expectations are clear. We already seen the success of these improvements, with completion rate going from 85% to 93%, and expect all students in the current program to complete their thesis defence on time.	YES The implemented changes following the CPR review remain in effect. Overall, our progress to MSc thesis completion has improved markedly, with the exception of 2020 in which the progress for some of our students has been delayed, because of the pandemic and impact on mental health
The Department of Public Health Sciences should implement strategies to improve completion especially in the P program.	Initiate meeting with relevant Associate Dean (SGS), Department Head and Graduate Coordinator	Head, Department of Public Health Sciences and relevant associate dean in SGS	Dean of health to the provost 2016 Viceprovost and departmental annual report to the provost 2016		

Standardized outline review by the PhD committee as part of its regular meeting with student and his/her supervisor in attendance. Written feedback also provided.

Expectation on the thesis proposal suitable for submission for extramural grant. Increasing awareness that the PhD

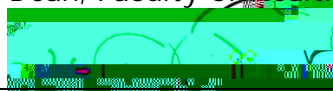


Signatures:



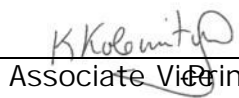
Dean, Faculty of Health Sciences

March 31, 2022
Date



Dean, School of Graduate Studies (if applicable)

April 13, 2022
Date



Associate Vice Principal (Teaching and Learning)

May 3, 2022
Date

Approved by the Senate Cyclical Program Review Committee:

K
Date