

Kingston
Historical Society
Murney Tower Museum

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The Murney Tower Museum institutions work together to promote the awareness and appreciation of local history, heritage and culture in Kingston and beyond!

Description of the Position

This internship presents the selected candidate with a unique and exciting opportunity to gain comprehensive experience in both historical institutions. The Museum Assistant will work closely with the Museum's Manager/Curator and with Kingston Historical Society's Board Member to assist with several tasks related to museum operations, curatorial and archival research, event planning, marketing and social media management. Tasks include collection management and care, educational program delivery, event planning (Murney Tower Museum), archival research, marketing and social media management (KHS). Although some of these tasks will be done remotely, the assistant will be expected to assist the co-supervisors with collection management and care and the organization and with the running of special fall events and activities (Halloween event, Holiday event, guided tours, etc.) which will take place onsite at the Murney Tower Museum on a regular basis.

In addition to general tasks and duties, the selected candidate will have a unique opportunity to work with the co-supervisors to choose a special project for the semester. Projects include archival research, curatorial writing, marketing strategy development, exhibit planning, and event design.

This position is a great fit for:

Those who love history.

Those who would like to learn about the unique military and cultural history of Kingston.

