

GRADUATE HISTORY STUDENTS' ASSOCIATION
(QUEEN'S UNIVERSITY)
CONSTITUTION

**Graduate History Students' Association
Constitution**

Approved by the GHSA on 26 March 2019

ARTICLE I NAME

1. The name of the organization shall be the Graduate History Students' Association, hereinafter referred to as the "GHSA".

ARTICLE II MISSION STATEMENT

1. The GHSA has a dual mandate: to foster collegiality among history graduate students and to advocate on their behalf. To this end the GHSA organizes social and professional development events for history graduate students and represents their

**GRADUATE HISTORY STUDENTS' ASSOCIATION
BYLAWS**

Adopted by the GHSA 26

LAW I (1)(c) (cont.)

- vii. Provide a cumulative statement to the Executive Committee by its first regular meeting in September and January, and its last meeting of the academic year in April.
- viii. Arrange for the auditing or review of all financial records of the GHSA when such action is

LAW I (1)(h) (cont.)

- iv. Disseminate information about any opportunities for funding for international students to GHSA members who are international students.
 - v. Upon request, provide students with information about available housing in Kingston.
 - vi. In considering nominations, preference shall be given to (an) international student(s).
- i. The PSAC 901 Representative shall:
- i. Attend all PSAC meetings and there represent the interests of the GHSA.
 - ii. Report back to the GHSA Executive Committee at each of its monthly meetings.
 - iii. Act as a liaison between GHSA members holding Teaching Assistant, Teaching Fellowship, or Research Assistant positions and the Department in the case of any dispute, should the GHSA member in question request their assistance.
 - iv. Make GHSA members aware of their rights under the collective bargaining agreement.
 - v. This position is to be held by only one individual.
- j. The SGPS Representative shall:
- i. Attend all meetings of the Society for Graduate and Professional Students, and there represent the interests of the GHSA.
 - ii. Report back to the GHSA Executive Committee at each of its monthly meetings.
 - iii. This position is to be held by only one individual.
- k. The Appointments Committee Representative(s) shall:
- i. Upon election, obtain Equity Training through the Equity Office of Queen's University

LAW I (2) (cont.)

b. The Orientation Week Planning Committee

- i. The Committee shall be chaired by one (1) or two (2) members of the GHSA.
- ii. The Chair(s) is/are to be elected during the annual general meeting.
- iii. The Chair(s) shall hold the position for one (1) year.
- v. The Chair(s) may appoint other members of the GHSA to the committee as they see fit.
- vi. The Committee shall be limited in number to five official members, including the Chair(s).
- vii. The Chair(s) is/are responsible for organizing a number of events during orientation week (defined as the week during which classes begin in September) designed primarily for incoming graduate history students but open to all GHSA members.
- iv. Membership in this committee does not constitute membership in the Executive Committee.

LAW II –

LAW IV AD HOC COMMITTEES

1. Ad Hoc committees may be formed by a two-thirds majority vote of the Executive Committee. These committees are to discuss issues of concern to the members of the GHSA on which the GHSA has no set policy or position.
2. An Ad Hoc committee will investigate and report findings to the Executive Committee. Any issue to be investigated will be determined by the Executive Committee.
3. Ad Hoc committees shall be made up of as many Executive Committee members and/or non-Executive GHSA members as the President appoints.
4. A member of the Executive Committee must chair any Ad Hoc committee.
5. An Ad Hoc committee shall be given a date of termination and must report to the Executive Committee by that date, giving interim reports of its activity as requested by the Executive Committee.

LAW V MEETINGS

1. The President shall call regular meetings of the Executive Committee of the GHSA.
2. Regular meetings shall occur at least once per month during the fall and winter terms (excluding December and April) in order to discuss matters of importance to the students.
3. Notice of any GHSA meeting shall be given to all via email to those expected to attend at least forty-eight (48) hours in advance to those expected to attend. Such notice must include an agenda for the meeting, as well as the meeting time, date, and location.
 - a. The President is empowered to, when special circumstances arise that require immediate attention, call a meeting without having posted notice forty-eight (48) hours in advance. Upon announcing the purpose for which the meeting was called, and if a quorum is present, a motion shall be made to waive the usual requirement of notice, and if approved by simple majority

