



Queen's

A presentation by

Queen's University

Financial Services



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Alternative formats for this presentation can be found on the Financial Services website.

Website: [Financial Services Training page](#)

Email: finance.training@queensu.ca

Phone: 613.533.2050



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Strategic Procurement Services

Queen's Procurement
A Quick Guide to

Website & Preferred Supplier List
Online Resources

Course Content



Queen's

f Quick tour of our website

f Overview of Queen's Preferred Supplier List

f Queen's Employee Discounts

f How to contact us or leave feedback



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of
excellence

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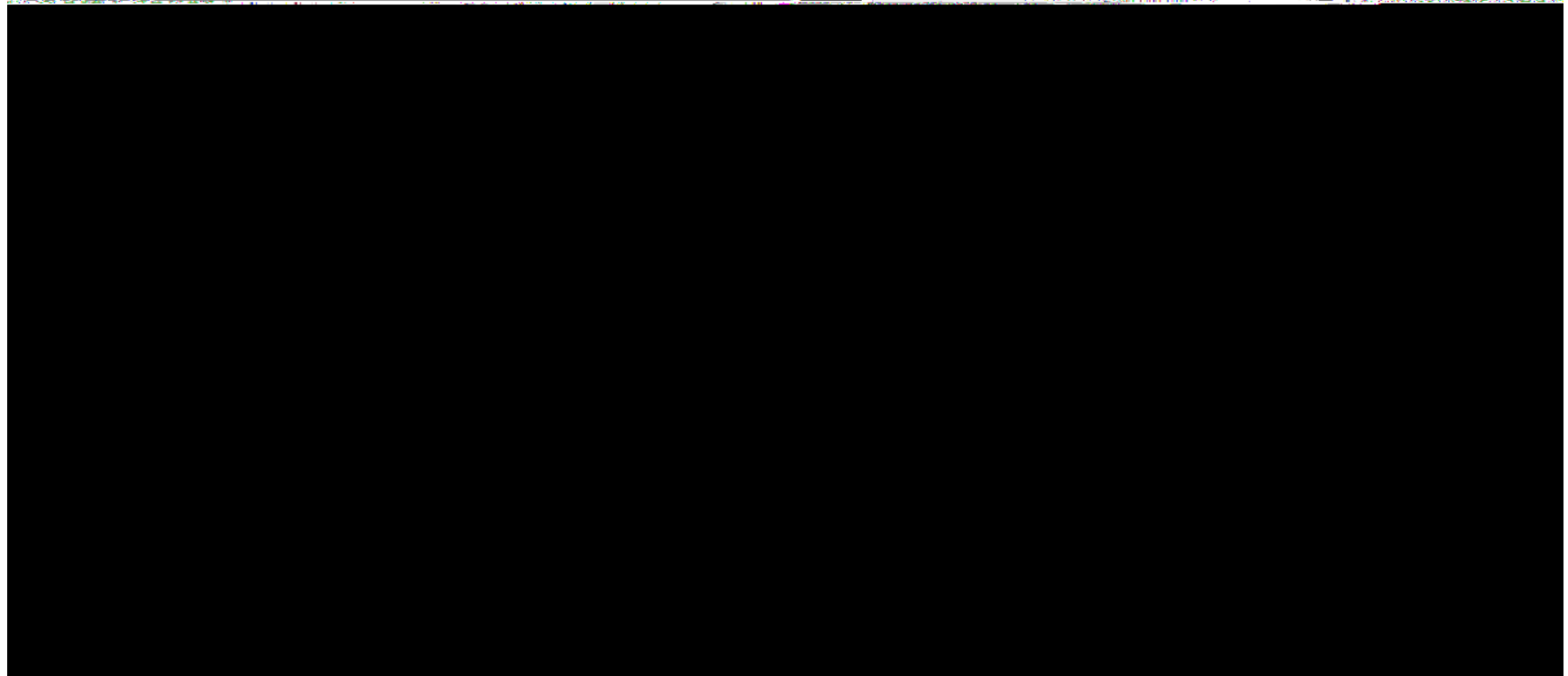


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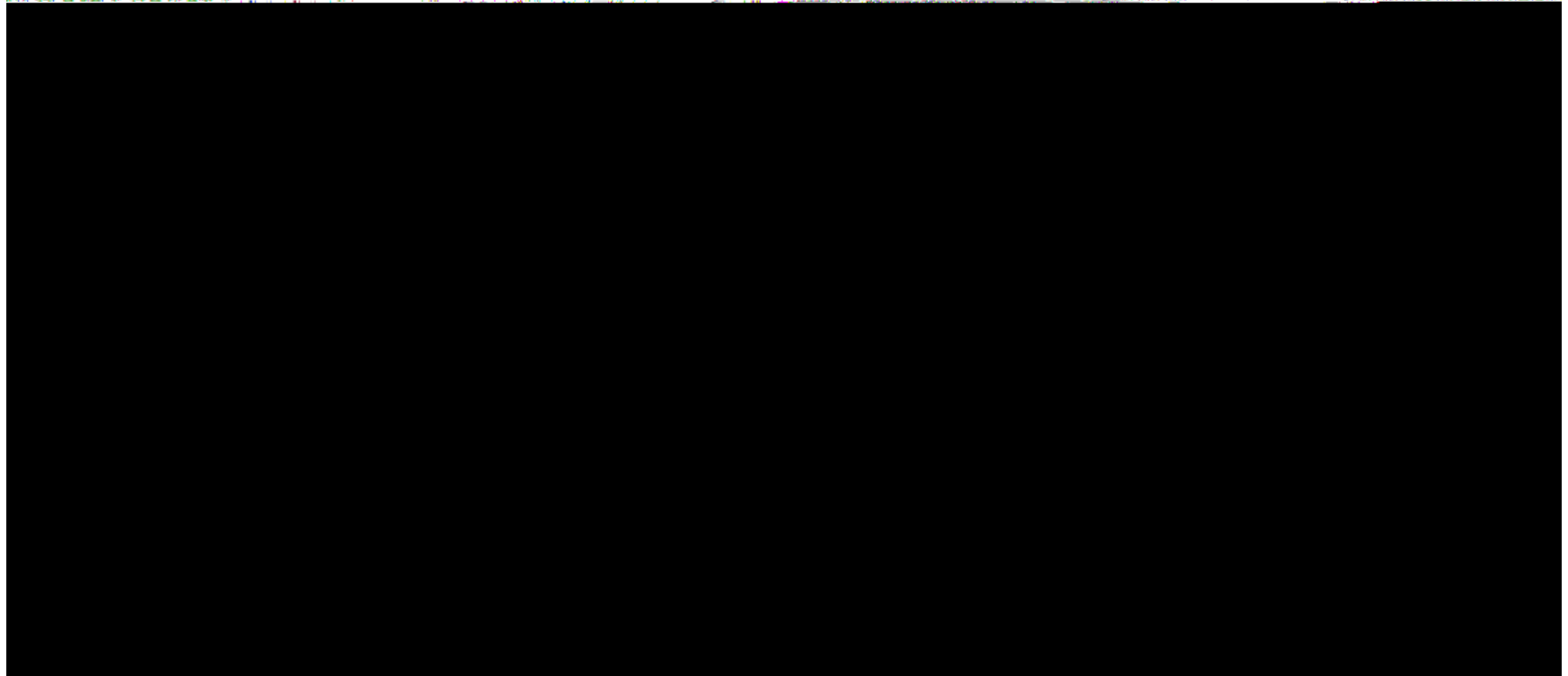




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SCIENCE LIBRARY





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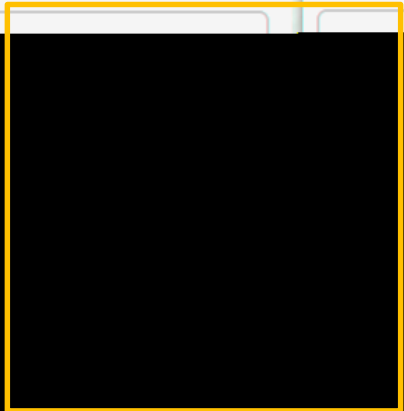
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Home News How To Buy Prof

Qualities

- CFI Procurement
- Employee Discounts

- PeopleSoft Procurement
- Preferred Suppliers
- Procurement of Accessible Goods and Services
- Public Orders for Goods and Services
- Reconciling your P-Card
- Request for Proposals





Groningen

the university of Groningen
a leading research university

SCIENTIA ET SALUS





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Printed Materials & Print Related Goods

Queen's University to supply Printed Materials & Print Related Goods. The following Vendors have entered into a Vendor of Record agreement with Queen's University to supply Printed Materials & Print Related Goods. This agreement is subject to the terms and conditions of the Vendor of Record agreement. The agreement is subject to the terms and conditions of the Vendor of Record agreement. The agreement is subject to the terms and conditions of the Vendor of Record agreement. Each vendor has been qualified based on the university specific printing standards.

For printed goods valued at less than \$100,000, a quote from one of the vendors listed below is required. For printed goods valued between \$100,000 and \$99,999 three quotes from vendors listed below are required. For any services valued at \$100,000 or more a formal public tender must be issued.



Queens

Please contact Steve Young (printing@queensu.ca or 613-533-2912) for more information regarding ordering and ALL
queensu.ca

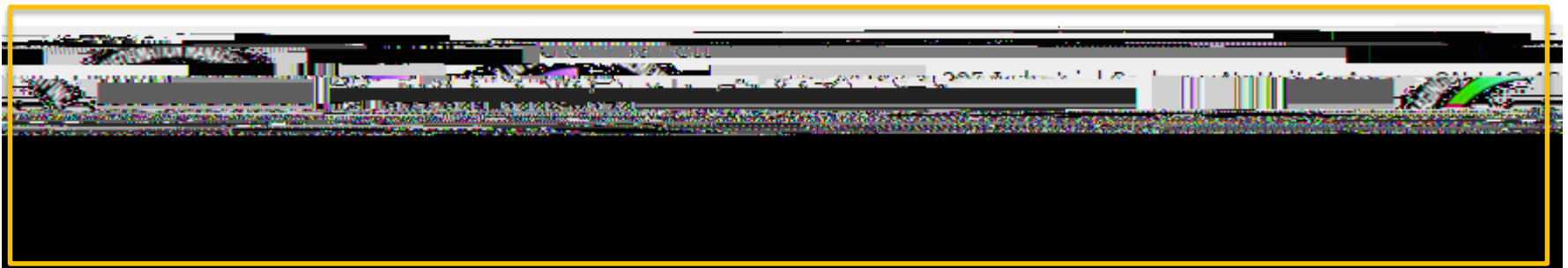
Contact Information

Dunning Hall, Room 9, Queens University, Kingston ON. K7L 3N6
Tel. 613-533-6600 x77374
dhp@queensu.ca

Supplier

**ON-CAMPUS
PRINTING**
A DIVISION OF DFLTA PRINTING LTD.

On Campus Printing





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Adding a Commodity (and related suppliers)

f New commodities or suppliers are only added following the completion of a public tender or authorization of collaborative procurement agreement,

f Updates to the list are communicated via News Items on our website and emails to PeopleSoft Requesters and P- Card Holders.

Removing a Supplier

f If a vendor fails to perform as expected and does not rectify the situation in a satisfactory manner they can be removed from the list,

f Strategic Procurement Services primarily finds out about poor performance through feedback from you, the end-user. Please provide us with feedback (good or bad)!



100016

THE UNIVERSITY OF
SHEFFIELD

Employee Discounts

PREFERRED SUPPLIERS



Contact Us, Leave Feedback!



Queen's

Contact us:

Tel: 613-533-2626

Fax: 613-533-2579

Email: buystuff@queensu.ca

Location: Strategic Procurement Services
207 Stuart Street,
3rd Floor, Rideau Building

Hours: Monday – Friday
Open 8:00 am – 4:00 pm
(closed during the noon hour)



DUQUOIS

THE UNIVERSITY OF QUEENSLAND
STUDENT SOCIETY

SCIENCE SOCIETY
