

To: The Deans, University Librarian and University Archivist



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Vice-Principal (Academic) Memorandum

From: Sheila Devine

Date: June 11, 2002

Subject: Finalized Years of Experience Guidelines

As you are aware, faculties and units within the University have been engaged in a process of reviewing guidelines for the assessment of years of service.

for faculty, librarian and archivist Members of the Queen's University Faculty Association (QUFA). This process is now complete and the guidelines have been

Inquiry being subsequent to today's date, these guidelines

assess Years of Experience. If faculties or units contemplate changes to the individual faculty/unit guidelines for non-university experience prior to Queen's University appointment, they must be approved by the JCAA.



Sheila Devine  
Associate Vice-Principal (Faculty Relations)