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# School of Environmental Studies Graduate Program Guide

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## Introduction Application and Admissions

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Phone ‡ )D[ 090  
[envst@queensu.ca](mailto:envst@queensu.ca)

[www.queensu.ca/ensc](http://www.queensu.ca/ensc)

September 2013  
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# Introduction

## Administration

School Director: 5 \ D Q ' D Q E \ 3 U H V H Q W )

Graduate Chair: \$ O O L V R Q \* R H E H O

Graduate Program Assistant: & R O L Q . K D Q

ENSC Graduate Office: Room 3132 Biosciences Complex  
Phone: (613) 533-6000 Ext. 77531  
Email: N K D Q F # T X H H Q V X F D  
Web: <http://www.queensu.ca/ensc/>

All Inquiries should be directed to R O L Q

## Advertising:

Advertising for the progra P Z L O O E H P D L Q W D L Q H G R Q W K H  
<http://www.queensu.ca/sc/> W K U R X J K W K H 6 F K R R O R I \* U t D r o u g h D W H 6  
print ads placed in appropriate media distributed at annual conferencet 8 T d ( / ) T j E M C T j E M C

## Applications & Admissions

### ACADEMIC QUALIFICATIONS FOR ADMISSION:

To be considered for admission to a Master of Environmental Studies degree program, students must achieve a GPA of 3.3/4.3 which ~~is~~ standing in:

- f* an Honours Bachelor Degree in Arts or Science (4 year degree)
- f* a Bachelor Degree in Applied Science or Law
- f* a Degree of Doctor of Medicine; or
- f* equivalent (please enquire ~~for~~ a decision on your academic achievements)

### PROCESS

The process for applying to the MES program follows the general guidelines and procedures of the School of Graduate Studies ~~as~~ amended by additional specific requirements indicated in this document.

All interested applicants make initial inquiries to the School of Environmental Studies through the Graduate Program Assistant.

Information regarding the number and type of documents required is available through the online application. Reference forms are provided with the online application.

Once all documents are received, the Department will review the application and make a decision. The Department will then send a letter to the applicant, based on the department's decision.

- ii. Departments are then able to refuse or accept the application.
- iii. SGS sends a letter to the applicant, based on department's decision in #ii.
- iv. The School of Environmental Studies sends an email and offer letter when an offer is made.

c) Documentation Required by SES

- i. English Score - Proof of competency in English as indicated by a TOEFL score of at least 600, or at least 250 on the computer-based score, or at least 88/120 on the new TOEFL iBT (internet based TOEFL exam). Minimum scores will be Writing (24/30), Speaking (22/30), Reading (20/30), Listening (20/30). Applications that do not meet the minimum English scores will not enter the online system.
- ii. Course List - Indicating courses that are relevant to the program
- iii. Statement of Interest. This statement should provide a brief explanation of the disciplines they might be combined for their area of study.
- iv. Names of Faculty Members contacted - This is important as we do not accept students into the MES program unless they have an advisor for the course-based program or supervisor for the research-based program already in place.

d) The deadline for applications is March 1 in any year for a September start in that year. Currently the online application allows for continuous intake but the MES program only provides for September intake due to the nature of the required courses in the program. Applications will be considered until August 31 if there is room left in the program and acceptance can take place up to that time if a supervisor puts forth a good case for acceptance of a student.

e) Students meeting the March 1 application deadline and who have applied for external scholarships such as NSERC, OGS, SSHRC and CIHR if possible, will be put forward for consideration for MES/MCI student.



REJECTION:

- f* Students not accepted into the program but who show promise will be placed on a waiting list pending letters of response from students who have been offered a position.
- f* If a position opens up, the top student on the waiting list will be made an offer and they will be asked to respond within 30 days and to provide a satisfactory transcript of final marks by August 31.
- f* Students not accepted into the program under any circumstance will be notified by an e-mail from the SGS.