

# MINUTES

## Vice-Provost (Teaching and Learning)

<b>Meeting:</b>	<b>Academic Integrity Roundtable</b>	<b>Date &amp; Time:</b>	<b>Wednesday, December 6, 2017 – 12:30 – 2:00 p.m.</b>
<b>Room:</b>	<b>Watson Hall Room 122</b>		
<b>Chair:</b>	<b>John Pierce (Professor, Department of English Language and Literature)</b>		
<b>Members Present:</b>	<ul style="list-style-type: none"> <li>• Diane Beauchemin (SCAP Delegate)</li> <li>• Rebecca Carnevale (Education)</li> <li>• Heather Cole (Law)</li> <li>• Haley Everson (Arts &amp; Science)</li> <li>• Regrets</li> </ul>		
	<ul style="list-style-type: none"> <li>• Lynann Clapham (FEAS)</li> </ul>	<ul style="list-style-type: none"> <li>• Carla Namkung (AMS Delegate)</li> </ul>	
<b>Observers Present</b>	<ul style="list-style-type: none"> <li>• Victoria Lewarne (AMS Academic Affairs Commissioner)</li> <li>• Sue Fostaty-Young (Centre for Teaching and Learning)</li> </ul>	<ul style="list-style-type: none"> <li>• Harry Smith (University Ombudsman)</li> </ul>	
<b>Observers Regrets</b>	<ul style="list-style-type: none"> <li>• Adan Grotsky (President SGPS)</li> <li>• Lon Knox (University Secretary)</li> </ul>	<ul style="list-style-type: none"> <li>• Nasser Saleh (University Librarian Delegate)</li> </ul>	
<b>Administrative Support</b>	<ul style="list-style-type: none"> <li>• Michael Niven (Office of the Provost &amp; Vice-Principal Academic)</li> </ul>	<ul style="list-style-type: none"> <li>• Peggy Watkin (Office of the Provost &amp; Vice-Principal Academic)</li> </ul>	

### Discussion Item

#### 1. Welcome & Introductions

The chair welcomed everyone to the meeting and introductions were made.

#### 2. Adoption of the Agenda

It was moved by Diane Beauchemin, seconded by Marta Straznicky, and agreed to adopt the Agenda as amended.

#### 3. Chair's Report

The chair began his report by noting that nothing

The chair highlighted the role that individual faculty members play in academic integrity issues and noted that under the guidance of university legal counsel two faculties have recently updated their AI processes. The chair emphasized that it will be important that the overarching Senate procedural document be revised to stay in pace with developments at the faculty/school level.

The chair reported on a recent meeting of the Academic Integrity Council of Ontario (AICO) hosted by Ryerson University. AICO provides a forum for academic-integrity practitioners to share information and to promote academic integrity best practices in Ontario universities. The meeting highlighted current trends regarding breaches of academic integrity including: contract cheating, new technologies and social media including Facebook. He noted that province-wide all universities are struggling with keeping up with new and innovative ways that students are breaching academic integrity.

The chair spoke to the recent launch of the text-matching platform *Turnitin*. He noted a number of legal and logistical challenges associated with *Turnitin* and stressed the urgency for the development of policy and procedures to guide students and faculty who use the tool.

**Actions:** Regularly review the Academic Integrity Senate Policy and Procedures document (every five-years). Next review to begin in 2018-2019 academic year.

Academic Integrity Subcommittee to draft *Turnitin* guidelines for students and faculty.

#### **4. Terms of Reference (Academic Integrity Subcommittee and Academic Integrity Roundtable)**

The chair stated that the Roundtable was created as an information-sharing and advisory forum for those who are intimately involved in the implementation and operation of the university's academic integrity systems. The AI Roundtable reports directly to the joint SCAD/SC(m) TJO 4(A)-6.6(D)/c SCndtl chsiSo8(t)-2-4.4(r)1..

faculties/schools must maintain an Academic Integrity landing page with common content; that all course syllabi must contain the standardized academic integrity definition; and, all faculties/schools must designate an individual or specify a designated email address that can be advertised on the University's Academic Integrity website so individuals can enquire about integrity issues within a specific faculty/school.

**6. Roundtable Discussion**

During the roundtable discussion the following future agenda items were suggested: guidelines for sanctions; quantitative vs. qualitative courses; burden of proof; influence of social media; assignment design; addressing student skills deficits; cultural differences; protocols; AI 101 course; devaluing of a Queen's degree if integrity is diminished; and, integration of research integrity and academic integrity.

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